**1. RECOMMENDED ACTION: EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Accept as requested | X | Change to Existing Practice |
|  | Accept as modified below |  | Status Quo |
|  | Decline |  |  |

**2. TYPE OF DEVELOPMENT/MAINTENANCE**

|  |  |
| --- | --- |
| **Per Request:** | **Per Recommendation:** |
| X | Initiation | X | Initiation |
| X | Modification | X | Modification |
|  | Interpretation |  | Interpretation |
|  | Withdrawal |  | Withdrawal |
|  |  |  |  |
|  | Principle |  | Principle |
|  | Definition |  | Definition |
|  | Business Practice Standard |  | Business Practice Standard |
| X | Document | X | Document |
|  | Data Element |  | Data Element |
|  | Code Value |  | Code Value |
|  | X12 Implementation Guide |  | X12 Implementation Guide |
|  | Business Process Documentation |  | Business Process Documentation |

**3. RECOMMENDATION SUMMARY:**

On July 6, 2023, the WGQ Joint BPS/EDM/Contracts Subcommittee (JTSC) voted to approve a recommendation under 2023 WGQ Annual Plan Item 4 (Develop technical implementation business practice standards to support automation of the new Renewable Natural Addendum and necessary modifications of the Base Contract for Sale and Purchase of Natural Gas). The vote on the Renewable Natural Gas (RG) Addendum TIBP and associated updates to the Contracts Related Standards Manual (CSM) for the RG TIBP was conducted per the meeting notes at the July 6, 2023 meeting.

This recommendation is the second of a two-part standards development effort. This first part was the development of the NAESB RG Addendum, Exhibit A, and Exhibit B under 2022 WGQ Annual Plan Item 4. The first part included revisions to the existing NAESB Base Contract FAQ document to support the use of the NAESB RG Addendum. The RG Addendum and FAQs were ratified by the NAESB Membership on March 8, 2023,

The second part of the standards development effort is the work under 2023 Annual Plan Item 4. The work is the technical implementation of business practices (TIBP). The TIBP effort included revisions to the existing Contracts Related Standards Manual containing the TIBP for the Base Contract, Transaction Confirmation, and Invoice data sets for use on distributed ledger technologies.

* **Recommendation Attachments for modification of the CSM are:**
* Attachment 1: Executive Summary
	+ <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_4_rec_070623_attach1.docx>.
* Attachment 2: Contract Dataset
	+ <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_4_rec_070623_attach2.docx>
* Attachment 3: Transaction Confirmation Dataset
	+ <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_4_rec_070623_attach3.docx>
* Attachment 4: Invoice Dataset
	+ <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_4_rec_070623_attach4.docx>
* Attachment 5: Invoice Response Dataset
	+ <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_4_rec_070623_attach5.docx>
* Attachment 6: FAQ Document
	+ <https://www.naesb.org/member_login_check.asp?doc=wgq_2023_api_4_rec_070623_attach6.docx>

**MOTION FOR RECOMMENDATION:**

Motion to approve the recommendation and its attachments as modified on July 6, 2023 to be sent to the WGQ Executive Committee for review and adoption as a NAESB Standard.

**4. SUPPORTING DOCUMENTATION**

**a. Description of Request:**

2023 WGQ Annual Plan Item 4 – Develop technical implementation business practice standards to support automation of the new Renewable Natural Gas Addendum and necessary modifications of the Base Contract for Sale and Purchase of Natural Gas.

**b. Description of Recommendation:**

The recommendation contains the proposed modifications to the Contracts Related Standards Manual as set forth in the Attachments listed above with links to the NAESB website.

**c. Business Purpose:**

The new NAESB RG Addendum, RG Exhibit A, and RG Exhibit B and related revised NAESB Base Contract FAQs support the development of Renewable Natural Gas markets in the US using the developed CSM data sets on distributed ledger technologies.

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

**WGQ Contracts Subcommittee Meeting Minutes:**

The JTSC’s rationale for the development of the recommendation is found in the meeting minutes listed below with links to the NAESB website.

* [February 21, 2023](https://naesb.org/pdf4/wgq_bps_edm_contracts022123fm.doc)
* [March 9, 2023](https://naesb.org/pdf4/wgq_bps_edm_contracts030923fm.doc)
* [March 23, 2023](https://naesb.org/pdf4/wgq_bps_edm_contracts032323fm.doc)
* [June 8, 2023](https://naesb.org/pdf4/wgq_bps_edm_contracts060823fm.doc)
* June 22, 2023
* July 6, 2023