



**RECOMMENDATION TO NAESB EXECUTIVE COMMITTEE  
For Quadrant: Retail Gas and Electric Quadrants**

**Requesters:** Joint REQ/RGQ Business Practices Subcommittee and Glossary Subcommittee  
**Request No.:** 2010 Retail Annual Plan Item No. 11  
**Request Title:** Revised Master List of Defined Terms

**1. RECOMMENDED ACTION:**

- Accept as requested
- Accept as modified below
- Decline

**EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

- Change to Existing Practice
- Status Quo

**2. TYPE OF DEVELOPMENT/MAINTENANCE**

**Per Request:**

- Initiation
- Modification
- Interpretation
- Withdrawal
  
- Principle
- Definition
- Business Practice Standard
- Document
- Data Element
- Code Value
- X12 Implementation Guide
- Business Process Documentation

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**3. RECOMMENDATION**

**SUMMARY:**

The Joint Retail Electric and Gas Quadrants (REQ/RGQ) Business Practices Subcommittee and the Joint REQ/RGQ Glossary Subcommittee submit this Recommendation for 2010 Retail Annual Plan Item No. 11 – Review the definitions of all defined terms in Book 0 - Master List of Defined Terms, including other ratified terms not yet published, and revise the definitions of all defined terms not specifically related solely to the competitive marketplace to broaden their applicability to conform to NAESB's expanded scope. Several terms were identified and the definitions were revised. These are listed below for inclusion in Book 0 and in the remaining Books as noted after each revised definition.

**RECOMMENDED STANDARDS:**



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**Applicable Regulatory Authority:** The state regulatory agency or other local governing body that provides oversight, policy guidance, and direction to any parties involved in the process of providing energy to Retail Customers through regulations and orders.

*Revise in the Definitions section of Books 0, 1, 2, 3, 4, 5, 9, 10, 11, 12, and 13*

- Deleted: r
- Deleted: access
- Deleted: .

**Retail Customer:** Any Entity that takes gas and/or electric service for its own consumption.

*Relocate in alphabetical order and Revise in the Definitions section of Books 0, 1, 2, 3, 4, 8, 9, 10, 11, 12, and 13*

*Do a global find and replace "Customer" with "Retail Customer" in Books 0, 1, 2, 3, 4, 8, 9, 10, 11, 12, and 13*

**Distribution Company Operational Manuals:** Documents prepared and published by Distribution Companies that describe, in detail, the operating processes/procedures used to perform retail functions.

*Revise in the Definitions section of Books 0, 1, and 3*

- Deleted: access

**Drop:** The process of discontinuing a Retail Customer's participation in a specific program offered by a Market Participant. In competitive energy markets, it includes discontinuing a Market Participant's responsibility for providing energy to a Retail Customer.

*Revise in the Definitions section of Books 0, 1, 10, 11, and 12*

- Deleted: a Retail Customer from an authorized program
- Deleted: In addition, for
- Deleted: retail access

**Drop Effective Date:** The date on which a Retail Customer's participation in a specific program offered by a Market Participant ends. In competitive energy markets, it includes the date on which the current Market Participant ceases to be responsible for providing energy to a Retail Customer.

- Deleted:
- Deleted: addition, for retail access



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*Revise in the Definitions section of Books 0, 1, 10, 11, and 12*

**Enrollment:** The process of initiating a Retail Customer's participation in a specific program offered by a Market Participant. In competitive energy markets, it includes designating a Market Participant that has the responsibility for providing energy to a Retail Customer.

Deleted: The process of signing up a Retail Customer for an authorized program

Deleted: addition, for retail access

*Revise in the Definitions section of Books 0, 1, 10, 11, and 12*

**Enrollment Effective Date:** The date on which a Retail Customer's participation in a specific program offered by a Market Participant begins. In competitive energy markets, it includes the date on which a Market Participant becomes responsible for providing energy to a Retail Customer.

Deleted: addition

Deleted: for retail access

*Revise in the Definitions section of Books 0, 1, 10, 11, and 12*

**Model Business Practices:** Electric and gas industry processes and procedures developed by interested parties representing the NAESB Retail Gas and Electric Quadrants' segments and ratified by the NAESB Retail Gas and Electric Quadrants' members.

Deleted: standards

Deleted: and jointly

Deleted: developed by representatives of Distribution Companies, Suppliers, and end-users participating in NAESB working groups.

*Add the new term in the Definition section of all Books*

**Program Administrator:** An investor-owned, governmental or cooperative Distribution Company with the responsibility for developing and operating ~~Demand Response~~ specific programs.

Deleted: utility

*Revise in the Definitions section of Books 0, and 13*



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**4. SUPPORTING DOCUMENTATION**

**a. Description of Request:**

2010 Retail Annual Plan Item No. 11 – Review the definitions of all defined terms in Book 0 - Master List of Defined Terms, including other ratified terms not yet published, and revise the definitions of all defined terms not specifically related solely to the competitive marketplace to broaden their applicability to conform to NAESB's expanded scope.

**b. Description of Recommendation:**

Several terms were identified and the definitions were revised. These are listed for inclusion in Book 0 and in the remaining Books as noted after each revised definition.

**c. Business Purpose:**

Several current Model Business Practice development efforts need to use the terms included in this Recommendation. The definitions have been revised to broaden their applicability to permit use in the new Model Business Practices.

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

The Joint REQ/RGQ Glossary Subcommittee discussed the terms and definitions, and voted the revised definitions out of subcommittee at a face-to-face meeting on August 16, 2010 and during a conference call on September 13, 2010. Minutes of both meetings are posted on the NAESB web site.

The Joint REQ/RGQ BPS subsequently accepted the revised definitions by using them in the development of new Model Business Practices.