



## North American Energy Standards Board

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**via email**

**TO:** NAESB Retail Structure Review Committee and Managing Committee Members, and Posting for Interested Parties  
**FROM:** James Cargas, NAESB Deputy Director  
**RE:** Notes from Retail Structure Review Committee Conference Call on Sept. 7th, 2005  
**DATE:** September 13, 2005

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Dear NAESB Retail Structure Review Committee and Managing Committee Members,

A Retail Structure Review Committee (RSRC) conference call was held on September 7, 2005. The following notes and assignments resulted from the meeting.

### **Retail Structure Review Committee:**

**Wednesday, September 7, 2005**

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- Administrative:
- Mr. Cargas reviewed the anti-trust warning and took roll-call.
  - The draft agenda was adopted by consensus.
- Discussion of Deliverables and Timelines:
- The Chair, Mr. Bourbonnais laid out three options available to RSRC.
    1. Continue to review compliance of Retail Electric Quadrant (REQ) and Retail Gas Quadrant (RGQ) compliance with bylaws, and make end-of-year report to Board recommending no immediate changes.
    2. Increase Retail membership through a joint marketing approach with the Resources Committee.
    3. Recommend structural changes through amendments to the bylaws. These changes would most likely mean merging the retail quadrants.
  - Several events and activities during the next 6 to 8 months may increase interest in the retail quadrants and boost membership: R05013, development of a retail electric and gas contract; R05016, development of electronic billing and payment standards; and the publication of RxQ Version 1.0.
  - There is also a fundamental issue of not enough participation. Amending or interpreting the quadrant procedures to permit a single REQ or RGQ EC member to chair a joint subcommittee will permit EC members to better use their time and reduce redundancy (see, Section 10.9 of REQ Procedures and Section 10.6 of RGQ Procedures).
  - There was consensus that the two retail quadrants have worked well in concert and can continue to do so despite the low membership numbers.
  - Not merging the quadrants keeps more Board and EC seats open and increases recruiting opportunities.
  - When RxQ Version 1.0 is published later this month, a letter of introduction will be sent to each of the NARUC Commissioners offering them copies. A similar letter will be sent to CAEM, NEMA and NARUC Committee members. RSRC members will be circulated copies of the draft letter for review.
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- R05013 and R05016 should get the interest of national account end-users and they will re-engage with NAESB. Mr. Bourbonnais and Mr. Cargas offered to develop talking points for use by Board and EC members.

Other Business:

- None.

### Action Items:

- Mr. Bourbonnais and Mr. Cargas will develop talking points for use by Board and EC members.
- The NAESB Office will circulate to RSRC members the draft letter announcing the publication of RxQ Version 1.0 to NARUC Commissioners.
- Mr. Bourbonnais will revise the draft Committee report, and Mr. Cargas will circulate it to committee members prior to the next conference call.

### Upcoming RSRC Conference Calls:

- Monday, November 21, at 10:00am Central (11:00am Eastern).
- Tuesday, January 17, at 10:00am Central (11:00am Eastern).

### Attendance:

	<b>Name:</b>		<b>Organization:</b>	<b>Quadrant(s):</b>
1	William	Bourbonnais	WPS Resources	REQ, RGQ, WEQ, WGQ
2	Ruth	Kiselewich	Baltimore Gas & Electric	REQ, RGQ, WGQ
3	James	Cargas	NAESB	
4	Dale	Davis	Williams Gas Pipeline	WGQ
5	David	Koogler	Dominion	REQ, RGQ, WEQ, WGQ
6	Rae	McQuade	NAESB	
7	Mike	Novak	National Fuel Distribution	WGQ, RGQ
8	Keith	Sappenfield	EnCana Energy Marketing	WGQ